

CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES  
September 10, 2015

The Citizens Public Safety Oversight Committee of the City of Norman, Cleveland County, State of Oklahoma, met at 4:00 p.m. in the Multi-Purpose Room located at 201 W. Gray Street on the 10th day of September, 2015, and notice and agenda of the meeting were posted at City Hall located at 201 W. Gray Street 24 hours prior to the beginning of the meeting.

PRESENT:	Members Keith Allen, Joan Goth, Lea Greenleaf, Matthew Leal, Mike McIlvoy, Bill Scanlon, David Wilson and Chair Eddie Sims
ABSENT:	Malaka Elyazgi
COMMITTEE LIAISONS:	Robert Wasoski, FOP (absent) Ryan Carter, OU (present) IAFF (position vacant)
STAFF PRESENT:	Suzanne Krohmer, Budget Manager Keith Humphrey, Police Chief James Fullingim, Fire Chief Keith Nelson, Fire Training Officer Major JD Younger, NPD Capt. Todd Gibson, NPD
OTHERS PRESENT:	Caleb Slinkard, Norman Transcript Roger Gallagher, Citizen Casey Holcomb, Citizen

Item 2, being:

APPROVAL OF THE CITIZENS PUBLIC SAFETY OVERSIGHT COMMITTEE MINUTES OF AUGUST 13, 2015.

Member Goth moved that the Citizens Public Safety Oversight Committee minutes of August 13, 2015, be approved, which motion was duly seconded by Member Leal;

and the question being to approve the Citizens Public Safety Oversight Committee minutes of August 13, 2015, a vote was taken with the following result:

YEAS:	Members Keith Allen, Joan Goth, Lea Greenleaf, Matthew Leal, Mike McIlvoy, Bill Scanlon, David Wilson and Chair Eddie Sims
NAYES:	None

Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee minutes of August 13, 2015, are approved.

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ITEM 3, being:

## MONTHLY UPDATES

### Finance Report

Suzanne Krohmer presented the Monthly Detailed Finance Report. Noted that August salary and benefits expenses were lower than July's because there were three pay periods in July and two in August.

### Fire Department

Fire Training Officer Keith Nelson discussed rescue boats. Two boats were delivered Friday. One is a ten foot by five foot raft and the other is a Zodiac. We now have a total of four rescue boats. We put on two swift water rescue classes with thirty members. We also sent twenty to a boat operator's class in Texas.

Chair Sims asked if they were ready to go.

Nelson replied yes the raft can be deployed and it can hold about six people. Member Leal asked where the boats were stored. Nelson replied at Stations 3 and 7.

Nelson also discussed the 2016 Starbus that was ordered. Should be here in the fall, about thirty more days out. Member Greenleaf said he saw that we purchased a \$150,000 van. Nelson said it will have emergency lights on it, etc. and can be used for evacuations. Citizen Gallagher asked if it was ADA approved and Nelson said yes. It has a wheelchair lift. Chief Fullingim said there is room for two wheelchairs on the bus.

Member Greenleaf said he found out why the Zodiac boats have props instead of jets. Due to the debris that can be in the water, jets can be damaged more than props; and they are aluminum props instead of steel so that they can be more flexible without breaking.

### Police Report

Capt. Gibson made presentation. Had Coffee with a Cop at Rudy's on Chautauqua. These have been a great way for citizens to meet police officers and network with others. The Citizens' Police Academy started August 31<sup>st</sup> and has twenty-one attendees.

Norman Public Schools started August 20<sup>th</sup> and we had officers patrolling every school, including private schools, to remind drivers that school is in session.

The next Coffee with a Cop is September 14<sup>th</sup> at the Starbucks on Boyd and Asp. This will be a great location for the OU students/community to get involved.

National Night Out will be held in October. We have fifteen neighborhoods already registered for participation; eleven of those are new to the event. Last year there were fifty neighborhoods involved; our goal this year is sixty. National Night Out was moved from August to October due to the lower temperatures in October.

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ITEM 4, being:

RCC CONSULTANTS, INC. (RADIO CONSULTANTS) REPORTS AND RADIO SYSTEM UPDATE

Member Greenleaf discussed the RCC Phase I report. He asked if we had a goal in mind when the report was created. Major Younger said yes. The tasks in Phase I was a needs assessment. The tasks were clear but the outcomes were left to the determination of the consultant.

Member Greenleaf said that spending \$127,000 on this report did not get us anything. He mentioned the P25 system and asked if the PD had specific requirements for Phase II. Are you looking at encryption? Major Younger said encryption is a political hot button. There is a balance of transparency concerns versus safety from general public interference. There were technical requirements such as penetration, decibel, tower ranges, etc. that came out of Phase I. Because of the scope of the project it was appropriate to involve a third party.

Member Greenleaf said the Committee received the Phase I report after it was released and were not given prior documents leading up to the final report. The report has no mention of vehicular mobile repeater systems. They have been a strong industry standard for years and it would cut back the number of extra stations needed. I ask that we look at all the options available. DES encryption vs. AES, DES is working better, a better transmission quality. Major Younger said we have limited encryption now and it limits users' interoperability. The PD has around two hundred radios and they are not exactly the same. All Phase II responses will cover broad scope of options. Member Greenleaf said he was glad that Homeland Security was in the report. I hope going forward we are looking more specifically and broadly at all options. Major Younger said staff has the same concerns. The main focus of the radio replacement is operability. The secondary focus is interoperability. In 2008 we lost autonomy with the grant that purchased the new radios. We are confident that the outcomes of Phase II will please the Committee, Council, etc. Effective July of 2016, the ELMR Radio System cannot be purchased for use by any agency. Staff is pushing for long-term operability. Chief Humphrey said the contract is going to Council at the next meeting to start Phase II. The question was asked if staff had selected a company. Chief Humphrey said we have selected the company. We need to get it approved before we announce though. I will tell you that it is not RCC. We needed to look at other options.

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ITEM 5, being:

UPDATE ON MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF NORMAN AND NORMAN PUBLIC SCHOOL DISTRICT FOR THE SCHOOL RESOURCES OFFICER PROGRAM

Chief Humphrey made the presentation and said that substantial work has been done so far. Both Legal Departments of the City and NPS have met and are reviewing the document. Questions about whether to have a schedule based on nine months or twelve months, the dynamics of the funding are still being reviewed. A question was asked as to when the Committee would receive a draft of the report. Chief said we will make the announcement and the Committee will see a draft. It is tailored to focus on the needs of Norman. Staff has met and has chosen Lieutenant Chad Vincent to lead the School Resource Officer (SRO) Program. Two candidates for the position started a couple of years ago and Vincent was selected. We have shared a timeline with the Committee. Citizens Mary Francis and Casey Holcomb met with the Lieutenant and Captain Gibson, who is over the Uniform Support Division which includes the Special Service Section, and went over what are the protocols, training and selection processes for the SRO program. The SRO selection process will be at the end of this year. Several officers are already interested in training. The selection will be a joint process with NPS. Once the officers are selected, training will occur.

Member Allen said when we get the program phased in, and in the past we were given a training manual that covered Kindergarten through High School. Is there a possibility to phase in that T.E.A.M. program with the SRO's?

Chief Humphrey said this is a proactive program that helps schools and the community to be safer. Officers will be teaching some of those components. Don't know if we can do the T.E.A.M. component at first but will try to implement later.

Member Greenleaf asked do you see the program expanding, increasing the number of officers in the schools. Chief Humphrey said we will have to wait until after the first year of the program. It will increase with school expansion. It depends on funding, evaluation of the program, and growth of schools.

Member Sims asked about the current NPS officers. Captain Gibson said there have been job redesigns and everyone is understanding and has plans.

Member Allen asked about the need for additional officers at after school activities like games. Captain Gibson said they use five to six officers now. We work with NPS currently. They contract some officers with the County. Member Allen asked if we believe we will have effective coverage of the activities.

Member Leal asked if there would be body-worn cameras in the schools. Chief said yes, there are already statutes of limitations with photography. Captain Gibson said there is some public access in public schools. It would be an extension of current cameras in use now.

Chief Humphrey said he will take the Committee's request to see a draft forward. Member Leal said or a timeline of when we will get it.

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ITEM 6, being:

UPDATE ON POLICE DEPARTMENT VIDEO CAMERA SYSTEM AND USE POLICIES AND HOUSE BILL 1037

Chief Humphrey discussed the camera system. We want to protect the victim. We are not going to change our policies that much. We are getting the cameras.

Member Greenleaf asked if we had identified a new vendor. Chief said we are going with the same vendor. They will honor the existing contract. Member Greenleaf asked if the Chief was comfortable with that. Chief said yes. Member Greenleaf said I would hate to see delivery of camera and then they file Chapter 11. We want service after the sale. Chief said he was not worried about that. Member Leal asked how long before the cameras arrive - 30 days? Chief said it will take 60 days for the cameras to be made and delivered. There is Beta testing. We will just get some, not all. We will do so many on each shift to see about storage.

Officer Carl Pendleton went to Norman High for an African American Mentoring program. There are ten to fifteen members from fifth to twelfth grade. He spoke to them last week and asked them what their experience has been with the Norman Police Department (NPD). They wished other cities could come and see how our citizens are treated. They had nothing negative to say about interactions with the NPD and students. The students appreciated our Police Department.

Officers are getting out of their cars and interacting with kids more. They are playing sports, skateboarding and talking to the kids. Those are the things people don't see on a daily basis. Our officers are passionate and enjoy what they do.

Member Greenleaf said there are outliers with different agendas. Chief Humphrey said we face those same dilemmas but handle them well. Some citizens just go off on the officers and the officers stay professional.

Mr. Scanlon said there is a focus on intervention. Regarding the rescue vehicle discussion at the Council meeting. Someone said we should focus on the juveniles. Chief Humphrey said he would like to share our intervention program and ask Lieutenant Shawn Hawkins to give the Committee a presentation. I want to tell you what they are doing in the future.

Member Greenleaf said he didn't like seeing our guys riding in the back of the pickup truck. Chief Humphrey said I'm not going to ask for something we don't need. When it comes to safety of the officers, I take it serious. Member Greenleaf asked if we could look at it with another source of funding. Chief replied that's the purpose of those forfeiture funds. We have a very high conviction rate. This is illegal money we are using. I think that's the best way to purchase this [vehicle]. Chair Sims said it [the rescue vehicle] would be a benefit to first responders and officers. Chief Humphrey said does this conflict with COP – No. It's not the possession it's the usage. The Chief should be accountable for any misuse. We have policies of its usage. Nothing shows this is a hindrance to the community. It's a matter of when we will need it, not if. We have been talking about this for years. I understand people's concerns.

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ITEM 7, being

DISCUSSION REGARDING TRAFFIC CONCERNS, CONSTRUCTION PROJECT SIGNAGE  
AND RELATED TRAFFIC ACCIDENTS

Captain Gibson said there was research done at Highway 9 & 24<sup>th</sup> Avenue SW during the month of August and there is no correlation between the numbers of accidents with construction projects. Barricades have been hit but no accidents. There is an increase in traffic at the intersection due to construction, but I wanted to confirm if the number of accidents has increased in the construction zone. We have oversight in construction areas and the City employee at the site has been asked to keep us informed of activity. We didn't see any major traffic issues.

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Chair Sims said he was going to skip item 8 and go on to miscellaneous comments.

ITEM 9 being:

MISCELLANEOUS COMMENTS

Chair Sims said he wanted to discuss the new CAD system purchased with PSST funds. The new system went live on July 14<sup>th</sup> and still has bugs in the system. New World can't provide us real-time information. The Dispatch Supervisor and I are working with both Chiefs about the issues and solutions and the need for dispatchers. Four new positions are coming with the extended PSST but there is currently a space issue with the building. Lance Terry, the communication director said there is a real need right now. We need to add a full-time Call Taker. We are short three part-time call-takers. Can we get a Committee recommendation on the dispatch shortage? We need to supplement between now and when we get the new PSST dispatchers.

Member Greenleaf said we can make a recommendation, but if there aren't any job takers then what can we do? Chair Sims said maybe make the part-time position(s) full-time to get people. We need to put more resources into dispatch services. Major Younger said there are multiple issues: Staffing studies, new communication system, etc.

Chair Sims said he would like to put this on as an agenda item at the first of the year when the new Budget process starts.

Member Allen said this should be enough of a concern to your supervisors. Chair Sims said he didn't want this to be an EMS issue. The communication system in general is not adequate for the service we are supposed to be providing. Current employees are doing the best they can do with the system we have. Member Allen said that is something we were supposed to fix. Major Younger said that EMS is using a third party vendor and that EMSTAT is not on the City's new system. Member Greenleaf said the amount of money paid to the third party vendor is a concern. Chief Humphrey said the higher ups are discussing. Chair Sims asked the Committee if this could be put on as a standing item. Leal made the motion, Greenleaf seconded and all agreed.

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ITEM 8 being:

ESTABLISH AGENDA TOPICS FOR THE NEXT OCTOBER 8<sup>TH</sup> MEETING LOCATED AT FIRE STATION #9

Consensus of the Committee to have the same items on this agenda on the October agenda to be discussed, but remove item number 7 (traffic concerns).

- Update on Radio Consultants and radio system
- Update on MOU between City of Norman and Norman Public Schools
- Update on police video camera system
- Meet at Fire Station #9 to see new Fire equipment (boats).

In November or December want to discuss the intervention program with Lt. Shawn Hawkins.

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ITEM 10, being

ADJOURNMENT

Member Leal moved that the Citizens Public Safety Oversight Committee meeting adjourn, which motion was duly seconded by Member Greenleaf;

and the question being to adjourn the Citizens Public Safety Oversight Committee meeting, a vote was taken with the following results;

YEAS:	Members Keith Allen, Joan Goth, Lea Greenleaf, Matthew Leal, Mike McIlvoy, Bill Scanlon, David Wilson and Chair Sims
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NAYES:	None
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Chair Sims declared the motion carried and the Citizens Public Safety Oversight Committee adjourned at 5:15 pm.